



Education Development College

Student Visitor English Language Application form

Please read carefully before filling the application form

- Course fees are £1,500.00 for a six month English Language course. The full course fee must be paid when you accept the offer of place on to the course.
- All applicants must pay a £150 registration fee, which is **non-refundable**, and must be submitted with the application form. **Do not send the registration fee separately.**
- No application form will be processed without the registration fee.
- You are required to submit all information in support of your application. It is your responsibility to obtain it. The College cannot obtain information or evidence on your behalf.
- You may have to take a skype interview or an English language competence test.

Check list:

- Signed and dated application form
- £150 Registration fee
- Copy of passport
- Photograph
- Copy of English certificate (if applicable)
- Copy of highest academic qualification (if applicable)

Please send your completed application form plus £150 registration fee to:

Education Development College
1st Floor Smithfield House,
Digbeth High Street,
Birmingham,
B5 6BS,
UK.

OR

Email to: admissions@edc.ac

Telephone: +44(0)121 622 1001

Fax: +44(0)121 275 6199

Personal Details (Please write using BLOCK Capitals)

Title: Mr Mrs Ms Miss

First Name:

Second name:

Last name:

Date of birth:

Nationality:

Passport No: **Please attach a copy of your passport**

Language/s spoken:

Gender: Male Female

Home address:

City: Post/Zip code:

Country:

Telephone:

Mobile:

Email address:

Financial Details

Who will pay for your course? Please tick one of the following options

- I have enough funds to pay myself
- My family/relative
- My employer
- Other _____

Do you need accommodation? Yes No, I have arranged my own accommodation

English Language

Have you studied English language before? Yes No

Have you taken or are you taking any of the following English language qualifications?

- IELTS PTE
 TOEFL None

What results did you get? **Please attach a copy of any English Language test you have passed**

Do you have any academic qualifications? **(Please write your highest qualification only and send a copy)**

Qualification	From (date)	To (date)	Subject/s	Results

Disability

Do you have a disability/medical condition which may require extra support? Yes No

If Yes, please explain.

Do you need any special arrangements? Yes No

If Yes, please explain.

Terms and Conditions

I agree to Education and Development College processing my personal data contained in this form and other personal data that the College may obtain from me or from other people connected with my studies. I agree to the retention and disclosure of such data for normal academic and administrative purposes in accordance with the principles set out in the 1998 Data Protection Act.

1. Enrolling on a course at the College constitutes a binding agreement on the student to pay the full fee.
2. Students unable to join their course/s by the scheduled date must inform the College in writing at least two weeks prior to the commencement date of their course.
3. Unless otherwise stated, fees for the course/s as quoted are for tuition only. Text books, course notes and other materials must be purchased separately. Exam registration and exam fees are not included in the tuition fees.
4. The tuition fees are payable in full at the time of accepting a place for the course at EDC.
5. Tuition fees or deposit paid are not refundable. However, if a student has been refused a visa or entry to the United Kingdom, the fees paid (minus the £150 registration fee) will be refunded provided the following conditions are met:
 - a) The student has informed the College in writing about their inability to start the course/s, at least two weeks prior to the commencement of their course.
 - b) The student has not entered the United Kingdom.
 - c) The College is provided with the original letter issued by the British High Commission/Embassy confirming the refusal of a visa or entry.
 - d) The student has not appealed against the refusal of a visa. If an appeal has been lodged, the fees will be refunded only upon receiving documentary evidence that the appeal has been dismissed.
 - e) The visa letter and the receipt for the fees paid are returned to the College in their original form. A time scale of 6 weeks is required to process the refunds. This starts when the **full documents** are submitted.
6. If a student decides to withdraw their application from the British Embassy in their country, they will not be entitled to a refund.
7. If a student obtains a visa through an application made at Education Development College, but on arrival to the UK or already residing in the UK, decides to **transfer to another institution/college**, then **fees already paid for the course are non-refundable. Non-attendance to the College for the course will result in non-refund of the course fees.**
8. If a student is required by the Home office to leave the UK for any reason, tuition fees will not be refunded.
9. Applications for refunds must be made in writing by filling in the 'Refund Application Form', which must be signed by the student. The circumstances under which a refund is made will be considered by the college and appropriate action taken.

Note: Refunds will not be given if the full and relevant documents for a refund request have not been submitted.
10. If these application forms are signed on behalf of the student by his/ her guardian, sponsor or representative, these conditions still apply.
11. Anyone supplying false information in this application is liable to suspension from the College.
12. **The contractual relationship between the student and the College shall be governed by and construed in accordance with the laws of England and Wales.**

Declaration

I declare that the information given on this form is true and accurate. I understand that if I have presented false information it will lead to a rejection of my application.

I declare that I understand and agree with the terms and conditions as stated above, and agree to abide by them.

Signed

Date